# **Resources for Club Officers**

2018-19



# Your Key Contact - Club and District Support (CDS)

www.rotarv.org/myrotary/contact/representatives

As an information resource for all Rotarians, we offer regional expertise, personalized assistance, and training on:

- Rotary's governing documents, such as the *Rotary Constitution*, *RI Bylaws*, *Standard Rotary Club Constitution*, *Recommended Rotary Club Bylaws* and *Rotary Code of Policies*
- Navigating My Rotary and doing your Rotary business online
- Club operations, including registering new Rotary and satellite clubs, making club name changes, and handling other club administrative procedures

## **My Rotary**

## my.rotary.org

Register for My Rotary to access member resources, register for convention, and manage your email subscriptions. Club leaders can also:

- Set club goals and report achievements via Rotary Club Central
- Update club membership records\* and club meeting day or time
- Submit next year's officers by 31 December
- Pay your Rotary International dues invoice each July and January
- Update club member email addresses online
- Search the online Official Directory

#### Other Resources

<u>Download</u> free copies of resources such as <u>Be a Vibrant Club: Your Club Leadership Plan</u>. This guide includes questions, ideas, and resources to help your club be more successful.

Read <u>Rotary Leader</u> for inspiration as well as practical advice to make your club even better. Club presidents with email addresses in Rotary's system receive this newsletter bimonthly. Encourage your club presidents-elect and club secretaries to subscribe as well.

Contact your Financial Representative for advice on dues balances, payments, and exchange rates: <a href="https://www.rotary.org/myrotary/contact/representatives">www.rotary.org/myrotary/contact/representatives</a>

For more helpful resources, follow these links:

#### **Policy and Procedure**

Manual of Procedure

Voice and Visual Identity Guidelines

Code of Policies

#### Membership

Connect to Membership Leads

**Connect for Good** 

**Proposing New Members** 

Rotary Health Check Video

## **Public Image and Training**

**Presidential Theme** 

Rotary Images

**Brand Center** 

Rotary Marks Video

Webinars



<sup>\*</sup> Clubs participating in <u>Member Data Integration</u> should update their local online system.