

TIPS ON HOW TO WRITE A COMPELLING AWARD NOMINATION:

1. First, review the nomination criteria for the award to determine the most appropriate candidate.
2. Be sure the nomination is clear and easy to read.
3. Give specific stories that show how the nominee embodies the award’s criteria.
4. Give dates, times, volunteer hours, project names, and the focus of those projects or personal service. Talk with people who have worked with the nominee and get specific examples. Avoid getting too detailed in project description. Ensure projects are meaningful, and if possible, life changing.
5. The individual District Awards are for the love of service and “doin good” not for funds given (that’s covered by The Rotary Foundation Awards)
6. Address all parts of each question completely to ensure that the selection committee has adequate information to review your nominee’s qualities.
7. An ideal application is less than two pages long. Concentrate on the important points so the nominee’s actions shine!
8. Share what makes your candidate stand out! What makes this person outstanding? How has the nominee’s accomplishments and service affected the community? How has this candidate embodied the mission of Rotary and Rotarians alike?
9. Remember, the selection committee may not be as acquainted with the nominee as you are; be sure to explain in detail what is best about the candidate.
10. Proofread carefully. Grammatical errors, typos, and misspellings can detract from the quality of the nomination

D. Brent Williams “Spirit of Rotary” Award Application needs to cover:
Brief Biography

Rotary Service activities, including positions held

Non-Rotary Service

Description of how the candidate embodies the D. Brent Williams “Spirit of Rotary”

Al Watson “Quiet Hero” Memorial Award Application needs to cover:
Brief Biography

Rotary Service activities, including positions held

Non-Rotary Service

Description of how the candidate embodies the Al Watson “Quiet Hero” Rotary way of life.
